



Medford City Council
Medford, Massachusetts

Planning and Permitting Committee, January 31, 2024

Voting Members

Kit Collins, Chair
Matt Leming, Vice Chair
Isaac B. "Zac" Bears
Anna Callahan
George A. Scarpelli

Broadcast Live: Channel 22 (Comcast) and Channel 43 (Verizon).

This meeting will take place at 6:00 P.M. in the Medford City Council Chamber on the second floor of Medford City Hall, 85 George P. Hassett Drive, Medford, MA and via Zoom.

Zoom Link: <https://us06web.zoom.us/j/82040169337>

Call-in Number: +19292056099,,82040169337# US

To submit written comments, please email AHurtubise@medford-ma.gov.

CALL TO ORDER & ROLL CALL

ACTION AND DISCUSSION ITEMS

24-006 - Offered by Isaac Bears, Council President

Resolution that each Council Committee review the 2024-2025 Council Governing Agenda as amended at the January 24, 2024 Committee of the Whole Meeting

PAPERS IN COMMITTEE

21-070

Update on Complaints and Inspection Process for Reporting Health & Safety Issues for Tenants

IN CITY COUNCIL 02/23/2021

IN COMMITTEE 03/08/2021

21-543

Traffic Engineer Recommend Safety Improvements at Cotting, West & North

IN CITY COUNCIL 09/21/2021

IN COMMITTEE 10/30/2021

Adjournment



Medford City Council Committee of the Whole
Medford, Massachusetts

MEETING DATE

January 31, 2024

SPONSORED BY

Isaac Bears, Council President

AGENDA ITEM

24-006 - Resolution that each Council Committee review the 2024-2025 Council Governing Agenda as amended at the January 24, 2024 Committee of the Whole Meeting

FULL TEXT AND DESCRIPTION

Be it Resolved by the Medford City Council that councilors submit items to be included in a 2024-2025 Medford City Council Governing Agenda document (draft template attached in packet) that will guide the work of this Council and its committees during this term.

Be it Further Resolved that councilors submit items to the City Clerk by Thursday, January 18th, 2024 for further discussion in committee of the whole.

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2024-2025 Medford City Council Governing Agenda DRAFT COW 1.24.24

2024-2025 Medford City Council Governing Agenda

Updated with Councilor Feedback for 1.24.24 Committee of the Whole Meeting

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Helpful Documents

[2024 City Council Committees](#)

[Code of Ordinances \(Municode\)](#)

[Medford Comprehensive Plan](#)

[Medford Housing Production Plan](#)

[Medford Climate Action and Adaptation Plan](#)

[Medford Open Space and Recreation Plan](#)

Committee of the Whole

Projects Currently in COW

19-070: Tree Preservation, Protection, and Replacement Ordinances

- Lead Councilors: President Bears, Vice President Collins
- Timeline
 - Start Date: January 2024
 - End Date Goal: June 2024
- Description and goals:
 - Protect tree inventory in Medford by creating regulations on cutting down trees
 - Create a Tree Committee to promote the planting and protection of trees
 - Create a Tree Fund to supplement the City budget for public tree maintenance, tree planting, stump removal, and tree-planting site-preparation as well as a fund for City residents to petition to fund private tree maintenance
- Current Status:
 - Awaiting replies from city staff
 - [Current Drafts](#)

21-057: Leaf Blower Ordinance

- Lead Councilors: President Bears, Vice President Collins
- Timeline
 - Start Date: January 2024
 - End Date Goal: June 2024
- Description and goals:
 - Regulate the use of (mainly gas-powered) leaf-blowers and reduce noise and carbon emissions
- Current Status:
 - Awaiting incorporation of several motions made during committee meeting

20-020: Food Truck Ordinance

- Lead Councilors: President Bears, Vice President Collins
- Timeline
 - Start Date: January 2024
 - End Date Goal: March 2024
- Description and goals:
 - Update regulations on one-time and special event food truck licensing and moving approvals from the City Council to the Board of Health
- Current Status:
 - Awaiting replies from city staff

Draft Timeline

2024												2025											
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4		
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
Tree Ordinances 1/24 to 6/24																							
Leafblower Ordinance 1/24 to 6/24																							
Food Truck 1/24 to 3/24																							

Administration and Finance Committee

- Areas: Budget, Finance, Auditing, Taxation, Assessing, Procurement, Grant Administration, Retirement/Pensions, Personnel
- Departments: Finance, Treasurer/Collector, Assessor, Community Preservation, Law, Human Resources, Credit Union, Mayor's Office
- Relevant City Ordinances/City Regulations: Chapter 2 - Administration, Chapter 50 - Human Relations, Chapter 66 - Personnel

Major Projects

Annual Budget Process

- Estimated length and timing of project:
 - Recurring annually, January to June
- Description and goals of project:
 - Review, recommend, and approve/cut Mayor's proposed annual budget for General Fund and Enterprise Fund

Revenue Generation/Prop. 2.5

- Estimated length and timing of project: 6-18 months
- Description and goals of project:
 - Work with the Mayor, Finance Department, Medford Public Schools, and other stakeholders to develop a plan to generate additional revenue via the override and/or debt exclusion mechanisms allowed by Proposition 2.5 state law to fund essential city and school services and capital projects

Classification and Compensation Study Implementation

- Estimated length and timing of project: 6-12 months
- Description and goals of project:
 - Review Collins Center's Classification and Compensation Study
 - Discuss potential changes to classification and compensation ordinance
 - Determine fiscal impact of accepting all recommendations and discuss prioritization of changes based on available revenue

Ordinances

22-494: Budget Ordinance

- Lead Councilor: Bears
- Timeline

- Start Date: January 2024
- End Date Goal: March 2024
- Description and goals:
 - Complete Budget Ordinance drafting with administration as discussed at several meetings in 2023
 - Pass final draft in 2024 and begin using framework for FY25 budget

Commercial Vacancy Tax

- Lead Councilor: Leming
- Timeline
 - Start Date: May 2024
 - End Date Goal: December 2024
- Description and goals: Unspecified
 - Possible to work on in the Planning and Permitting Committee as well

24-010: Good Landlord Tax Credit Local Option

- Lead Councilor: Collins
- Timeline
 - Start Date: May 2024
 - End Date Goal: December 2024
- Description and goals:
 - Work with Committee, Finance Director and Chief Assessor to develop a tax exemption for Medford landlords whose properties' rental rates and tenants' incomes meet eligibility requirements; and to develop those eligibility requirements within the parameters put forth by MGL.

Community Benefits Agreement Ordinance

- Lead Councilors: Collins, Tseng
- Timeline:
 - Start Date: November 2024
 - End Date Goal: May 2024
- Description and goals:
 - An ordinance to create a requirement that developers of eligible projects (meeting certain size/footprint, etc. thresholds) convene and work with a community advisory group (i.e. a neighborhood group, perhaps with municipal representatives) to identify and establish community benefits that will be created/conferred as a condition of the development.
 - Create a Community Benefits Committee to help negotiate community benefits with large real-estate projects and non-profits, manage the needs assessment process, and develop an approach for distributing funds to worthy projects and initiatives that address pressing needs

20-515: Percent for Art Ordinance

- Lead Councilor: Collins
- Timeline
 - Start Date: January 2025
 - End Date Goal: December 2025
- Description and goals:
 - In line with Percent for Art Ordinances modeled by other municipalities, create a requirement that 1% of private development costs/development project budgets be earmarked for public art projects in Medford, and to set up the necessary financial and administration infrastructure for such a fund.

22-014: Paid Family and Medical Leave

- Lead Councilor: Bears
- Timeline
 - Start Date: January 2025
 - End Date Goal: June 2025
- Description and goals:
 - Work with Administration to institute PFML Program for all City employees and become first municipality in the Commonwealth to join the state's PFML system

20-090: Extended Illness Leave Bank

- Lead Councilor: Bears
- Timeline
 - Start Date: January 2025
 - End Date Goal: December 2025
- Description and goals:
 - Work with Administration to institute an extended illness leave bank for City employees

Oversight and Engagement

Financial Review and Long-Term Budget Planning and Forecasting

- Estimated length and timing of project: Recurring annually, July to December
- Description and goals of project:
 - Review city's financial status with Finance Department
 - Develop frameworks to allow for discussion of long-term financial planning and revenue forecasting (5 to 10 year projections)

Review Relevant City Ordinances and Regulations

- Subject: Chapter 2 - Admin, Chapter 50 - Human Relations, Chapter 66 - Personnel
- Estimated length and timing of project: Recurring annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Draft Timeline

2024												2025											
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4		
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
FY25 Annual Budget Process 01/24 to 06/24												FY26 Annual Budget Process 01/24 to 06/24											
						Finance Review/Forecast 07/24 to 12/24												Finance Review/Forecast 07/24 to 12/24					
Budget Ordinance																							
Classification and Compensation Study Implementation 01/24 to 12/24																							
Revenue Generation/Prop 2.5 Planning 01/24 to 06/25																							
						Commercial Vacancy Tax 05/24 to 12/24																	
						Good Landlord Tax Credit 05/24 to 12/24																	
												Community Benefits Ordinance 11/24 to 5/25											
												Paid Family/Medical Leave 1/25 to 6/25											
												Percent for Art Ordinance 01/25 to 12/25											
												Extended Leave Illness Bank 01/25 to 12/25											
Review Relevant Ordinances and Regulations 01/24 to 12/24												Review Relevant Ordinances and Regulations 01/25 to 12/25											

Education and Culture Committee

- Areas: Arts, City Events, Education, History, Recreation, and Youth Affairs
- Departments: Medford Public Schools, Medford Public Library, Recreation, Parks Commission, Medford Arts Council
- Relevant City Ordinances/City Regulations: Chapter 2, Article III - Boards/Commissions, Chapter 2, Article IV - Officers/Employees, Chapter 26 - Education, Chapter 62 - Parks and Recreation

Major Projects

None (as of this draft)

Ordinances

None (as of this draft)

Oversight and Engagement

Review Relevant City Ordinances and Regulations

- Subject: Chapter 2, Article III - Boards/Commissions, Chapter 2, Article IV - Officers/Employees, Chapter 26 - Education, Chapter 62 - Parks and Recreation
- Estimated length and timing of project: Recurring annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Draft Timeline

2024												2025											
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4		
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
Review Relevant Ordinances and Regulations 01/24 to 12/24												Review Relevant Ordinances and Regulations 01/25 to 12/25											

Governance Committee

- Areas: Ordinances, Rules, Charter, Elections
- Departments: Clerk, Law, Election Commission, Boards/Commissions
- Relevant City Ordinances/City Regulations: Review Part I - Charter; Chapter 2, Article III - Boards/Commissions; Chapter 2, Article IV - Officers/Employees; Chapter 30 - Elections; Appendix B - Rules of the Medford City Council; Appendix C - Special Acts; Appendix D - Acts Accepted

Major Projects

Updates to the City Charter

- Estimated length and timing of project:
 - 12-18 months
- Description of project:
 - Create a proposal for an updated city charter to, with the approval of the Mayor, submit to the State House and State Senate for approval
 - Review charter study committee research and draft language as well as any proposals from previous councils, city staff, boards, or commissions for inclusion in the new city charter
 - Begin preliminary meetings prior to September 2024 and invite charter study committee and Collins Center to submit any recommendations prior to the final report of the study committee to help the council start its process

Ordinances

None (as of this draft)

Oversight and Engagement

Elections Department Oversight Report and Recommendations

- Lead Councilor: Bears
- Estimated length and timing of project:
 - 1-4 months
- Description of project:
 - Review report requested by the Council regarding persistent issues with the timely counting and accurate release of results and systemic issues that led to breakdowns in the 2023 municipal election process

- Council make recommendations directly to the Mayor regarding funding, resources, staffing levels, personnel, department, structure, etc...

Review Relevant City Ordinances and Regulations

- Subject: Review Part I - Charter; Chapter 2, Article III - Boards/Commissions; Chapter 2, Article IV - Officers/Employees; Chapter 30 - Elections; Appendix B - Rules of the Medford City Council; Appendix C - Special Acts; Appendix D - Acts Accepted
- Estimated length and timing of project:
 - Review annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Draft Timeline

2024												2025											
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4		
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
						Draft New City Charter and Send to Mayor and Legislature 06/24 to 09/25																	
Election Dept. Reforms																							
Review Relevant Ordinances and Regulations 01/24 to 12/24												Review Relevant Ordinances and Regulations 01/25 to 12/25											

Planning and Permitting Committee

- Areas: Climate, Code Enforcement, Economic Development, Housing, Licensing, Parking, Planning, Permitting, Signs, Sustainability, Transportation, Zoning
- Departments: PDS, Building, Parking, DPW - Engineering
- Relevant City Ordinances: Chapter 14 - Businesses, Chapter 38 - Environment, Chapter 48 - Historical Preservation, Chapter 78 - Traffic and Vehicles, Chapter 87 - Wetlands, Chapter 90 - Vehicles for Hire, Chapter 94 - Zoning
- Relevant City Regulations: Traffic Commission Decisions and Regulations, Licensing Commission Decisions and Regulations

Major Projects

Zoning Reform

- Estimated length and timing of project until completion:
 - Start Date: January 2024
 - End Date Goal: September 2025
- Description and goals of project:
 - Work with selected consultant (Innes Associates + Bobrowski, Blatman, Haverty, & Silverstein) and staff from the Office of Planning, Development, and Sustainability to overhaul the substance of the Medford Zoning Ordinance based on the structure outlined in the 2022 Zoning Recodification
 - Update zoning districts, allowed uses, dimensional requirements, etc...
 - Implement the Medford Comprehensive Plan, Housing Production Plan, Climate Action and Adaptation Plan, and other city plans
 - Pass a new official zoning map for the city in digital format

Ordinances

23-077: Condo Conversion Ordinance

- Lead Councilor: Collins
- Timeline:
 - Start Date: January 2024
 - End Date Goal: May 2024
- Description and goals:
 - Implement an ordinance restricting conversion of rental apartments into condominiums as allowed under state law

22-310: Housing Home Rule Petitions

- Lead Councilors: Bears, Collins, Leming
- Timeline
 - Start Date: January 2024
 - End Date Goal: June 2024
- Description and goals:
 - **Real Estate Transfer Fee** - Draft a home rule petition to the State Legislature to enable Medford to enact local option real estate transfer fee to fund affordable housing projects
 - **Tenant First Right of Refusal** - Draft a home rule petition to the State Legislature to enable Medford to enact local option right of first refusal to purchase for tenants
 - **Rent Stabilization** - Draft a home rule petition to the State Legislature to enable Medford to enact local option rent stabilization
 - Submit to Mayor for approval and to legislature for enactment

24-008: Review Fee Schedule

- Lead Councilors: Bears
- Timeline
 - Start Date: January 2024
 - End Date Goal: December 2024
 - Review annually
- Description and goals:
 - Review city fee schedule and update as needed
 - Review all city fees set by the city council and suggest amendments based on inflation, increased cost for the city's work needed to verify accuracy and sufficiency of applications, comparisons to nearby, similar, or equivalently comparable communities

Cycling Safety Ordinance

- Lead: Collins
- Timeline
 - Start Date: July 2024
 - End Date Goal: December 2024
- Description and goals: An ordinance to create a structure/mandate that whenever road renovation, repaving, or road redesign is done on City-owned roads, bike lane infrastructure must be concurrently considered and implemented to the maximum extent feasible.

Transportation Demand Management

- Lead Councilors: Leming, Tseng

- Timeline
 - Start Date: July 2024
 - End Date Goal: December 2024
- Description and goals:
 - Adopt a transportation demand management ordinance whereby large commercial and institutional developments and/or large employers must develop a transportation demand management plan, designed to reduce private vehicle trips to the site
 - T 1.4.G. in the Climate Action and Adaptation Plan

Energy Disclosure

- Lead Councilor:
- Timeline:
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Cambridge and Boston recently passed these, it asks large buildings to begin reporting their emissions, then later meeting certain goals.
 - BE 2.2.D in Climate Action and Adaptation Plan

Benchmarking Ordinance

- Lead Councilor: Tseng, Callahan
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Carbon emission reduction
 - Implement a reporting/disclosure ordinance for commercial and multifamily residential buildings over a particular size threshold that will require eligible buildings to track and disclose energy use and greenhouse gas emissions. Consider requiring benchmarking for water usage as well. Lead focus groups to gather input from property-owners, managers, renters, real estate brokers, and other relevant sectors in the design and implementation of the programs; include outreach, education, and training initiatives as part of program implementation.
 - BE 2.2.A in Climate Action and Adaptation Plan
 - CR 2.1.2. in Comprehensive Plan
 - “Research a benchmarking ordinance for smaller buildings if it turns out that a large building ordinance (as potentially passed by the state) will have little effect because most of our emissions are from smaller buildings. Work with experts to write such an ordinance if it seems necessary from our research.”

Rental Licensing Ordinance

- Lead: Callahan
- **Timeline:**
 - **Start Date:**
 - **End Date Goal:**
- Description and goals:
 - Advance affordable housing and climate goals
 - “CAAP BE 2.2.D, ‘Develop a rental licensing ordinance with energy efficiency standards.’

Pesticide Regulations

- Lead Councilor: Tseng
- **Timeline:**
 - **Start Date:**
 - **End Date Goal:**
- Description and goals:
 - Consider adopting pesticide and fertilizer use ordinances to restrict the use/timing of applying synthetic products in order to protect the health of residents, pets, waterways, soils, and ecosystems
 - EN 1.3.F in Climate Action and Adaptation Report

23-475: Blasting and Earth Removal Regulations

- Lead Councilor: Tseng
- **Timeline:**
 - **Start Date:**
 - **End Date Goal:**
- Description and goals:
 - Develop a basic system of permitting, regulation, and notification for blasting and earth removal projects

Green Score

- Lead Councilor: Tseng
- **Timeline:**
 - **Start Date:**
 - **End Date Goal:**
- Description and goals:
 - Points-based system whereby developers must meet a specific set of points, awarded based on the integration of natural systems (e.g., plantings, trees, green roofs, green walls, etc.)
 - Encourage new development and redevelopment to mitigate the urban heat island effect through the incorporation of green space and natural systems

- Encourage new development and redevelopment to capture, infiltrate, and evapotranspire more stormwater on site to reduce stormwater volume, flood risk, and stress on the stormwater system
- Encourage new development and redevelopment to meet healthy soil standards, which ensure soil in the city can better infiltrate stormwater, sequester carbon, reduce erosion, and support ecological health
- Consider standards that would require developments to meet one of four options: 1) Leaving native soil and vegetation undisturbed and protecting it from compaction during construction; 2) Amending existing site topsoil or subsoil on site to meet specifications; 3) Removing and stockpiling existing topsoil during grading, reapplying, and amending the soil in place to meet specifications; or 4) Importing a topsoil mix, including compost, to achieve an appropriate pH and sufficient soil organic matter and depth

Oversight and Engagement

Review Relevant City Ordinances and Regulations

- Subject: Review Chapter 14 - Businesses, Chapter 38 - Environment, Chapter 48 - Historical Preservation, Chapter 78 - Traffic and Vehicles, Chapter 87 - Wetlands, Chapter 90 - Vehicles for Hire, Chapter 94 - Zoning; Traffic Commission Decisions and Regulations; Licensing Commission Decisions and Regulations
- Estimated length and timing of project:
 - Review annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Review License, Permit, and Sign Applications

- Lead: Subcommittee on Licensing, Permitting, and Signs
- Timeline
 - Review following required legal process and deadlines
- Description of project:
 - Review any applications for licenses, permits, or sign appeals and render a recommendation to the council

Efficiency retrofits for existing buildings

- Lead Councilor: Callahan
- Timeline:
 - Start Date:
 - End Date Goal:
- Description and goals:

- Diminish building carbon footprint
- Work with Administration to implement CAAP BE 2.1 and BE 2.2 and subsections

Transit Signal Priority

- Lead Councilor: Tseng
- Timeline:
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Implement a strategy to reduce delays to transit vehicles at traffic signals to reduce transit travel times and improve transit reliability

Draft Timeline

2024												2025															
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4						
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12				
Zoning Reform and Plan Implementation 01/24 to 09/25																											
Housing Home Rule Petitions 01/24 to 06/24																											
Condo Conversion Ordinance 01/24 to 06/24																											
						Cycling Safety Ordinance 06/24 to 12/24																					
						TDM Ordinance 06/24 to 12/24																					
												Energy Disclosure? Benchmarking? Rental Licensing? Pesticide? Blasting? Green Score?															
												Efficiency Retrofits? Transit Signal Priority?															
Review Fee Schedule 01/24 to 12/24																									Review Fee Sched		
Review License, Permit, Sign Applications 01/24 to 12/24												Review License, Permit, Sign Applications 01/25 to 12/25															
Review Relevant Ordinances and Regulations 01/24 to 12/24												Review Relevant Ordinances and Regulations 01/25 to 12/25															

Public Health and Community Safety Committee

- Areas: Emergency Response, Public Health, Inspectional Services, Animal Control
- Departments: Health, Police, Fire, Building, DPW, Civil Defense
- Relevant City Ordinances: Chapter 6 - Animals, Chapter 10 - Buildings and Building Regulations, Chapter 22 - Civil Emergencies, Chapter 34 - Emergency Services, Chapter 42 - Fire Prevention and Protection, Chapter 46 - Floods, Chapter 54 - Law Enforcement, Chapter 58 - Offenses
- Relevant City Regulations: Board of Health Rules and Regulations

Major Projects

Warming and Cooling Center

- Lead Councilor: Lazzaro
- Timeline
 - Start Date:
 - End Date Goal:
- Description and Goals:

Alternative Emergency Response/Civilian Oversight

- Lead Councilor: Collins
- Timeline
 - Start Date: July 2024
 - End Date Goal: September 2025
- Description and goals:
 - Work with Committee, community members and Administration to create a policy and timeline for instituting alternative emergency response systems in Medford and establishing a civilian oversight board over MPD.

One-Stop Center for Public Services

- Lead Councilor: Tseng
- Timeline
 - Start Date: TBD
 - End Date Goal: TBD
- Description and goals:
 - Integrate existing public/social services into a one-stop shop where residents can easily find and access them

Ordinances

Plant Medicine Decriminalization Ordinance

- Lead Councilor: Leming
- Timeline
 - Start Date: February 2024
 - End Date Goal: March 2024
- Description and goals of project: Unspecified

Overgrowth Ordinance

- Lead Councilor: Collins
- Timeline
 - Start Date: February 2024
 - End Date Goal: June 2024
- Description and goals:
 - Create an ordinance that gives Board of Health/Code Enforcement the authority to do enforcement/issue warnings and tickets when vegetative overgrowth from private properties interferes with the public way (i.e. untrimmed plants blocking sidewalks).

23-449: Wildlife Feeding Ordinance

- Lead Councilor: Collins
- Timeline
 - Start Date: July 2024
 - End Date Goal: December 2024
- Description and goals:
 - Create an ordinance that gives Board of Health/Code Enforcement the authority to do enforcement/issue warnings and tickets when overfeeding/inappropriate feeding of wildlife is creating nuisances or health hazards

23-453: Regulating retail sales of animals raised in commercial breeding facilities

- Leader Councilors: Collins
- Timeline
 - Start Date: July 2024
 - End Date Goal: December 2024
- Description and goals:
 - To create a regulation against the retail sale of pets and other animals raised in inhumane conditions (i.e. puppy mills)

22-379 and 22-453: Gender-Affirming Care and Reproductive Healthcare Protection Ordinance

- Lead Councilor: Tseng
- Timeline
 - Start Date: April 2024
 - End Date Goal: September 2024
- Description and goals:
 - Protect patients and medical professionals seeking and providing gender-affirming and reproductive healthcare
 - Prohibit the opening of crisis pregnancy centers

Oversight and Engagement

Surveillance Ordinance Reporting

- Lead Councilor: Collins
- Timeline
 - Start Date: April 2024
 - End Date Goal: June 2024
 - Review annually
- Description and goals:
 - Review reports from city administration required under the 2023 Community Control Over Public Surveillance Ordinance
 - Follow up with Administration and Departments on reports due under new CCOPS ordinance, discuss implementation and compliance, discuss implementation and gather feedback from community advocates

Housing Stability Notification Ordinance Implementation and Enforcement

- Lead Councilor: Collins
- Timeline
 - Start Date: April 2024
 - End Date Goal: June 2024
 - Review annually
- Description and goals of project:
 - Work with Board of Health and PDS department to review preliminary implementation of Housing Stability Notification Ordinance - review and evaluate methods of informing/alerting landlords to the new law, track progress on alerting residents to existence of law, develop mechanisms for checking compliance

Emergency Response Equipment Replacement

- **Lead Councilor:**
- **Timeline**
 - Start Date: January 2025
 - End Date Goal: June 2025
- **Description and goals:**
 - Review capital plan for funding replacement of equipment for emergency responders

Review Relevant City Ordinances and Regulations

- Subject: Review Chapter 14 - Businesses, Chapter 38 - Environment, Chapter 48 - Historical Preservation, Chapter 78 - Traffic and Vehicles, Chapter 87 - Wetlands, Chapter 90 - Vehicles for Hire, Chapter 94 - Zoning; Traffic Commission Decisions and Regulations; Licensing Commission Decisions and Regulations
- Estimated length and timing of project:
 - Review annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Draft Timeline

[illegible]

[illegible]

Public Works and Facilities Committee

- Areas: Streets, Facilities, Infrastructure, Utilities
- Departments: DPW - Streets (Highway, Fleet, Electrical, Engineering), DPW - Facilities (Facilities, Forestry, Parks, Cemetery, Waste), DPW - Water/Sewer, IT Department
- Relevant City Ordinances: Chapter 18 - Cemeteries, Chapter 62 - Parks and Recreation, Chapter 70 - Solid Waste, Chapter 74 - Streets/Sidewalks, Chapter 82 - Utilities, Chapter 86 - Vegetation

Major Projects

Street and Sidewalk Repair and Accessibility

- Lead Councilor: Callahan
- Timeline
 - Ongoing
- Description and goals of project:
 - Review city pavement management plans for streets and sidewalks
 - Review city plans to improve accessibility and walkability
 - Discuss funds appropriated relative to what's necessary to achieve goals contained in the pavement management plans
 - "...understand which of the proposed plans in the 2021 Pavement Management Study we have chosen, or if none what the plans are for the next 5 years. Ideally we can be transparent with the public about both the funding and which specific streets will be paved in what calendar year."

City Facilities and Equipment

- Lead Councilor:
- Timeline
 - Ongoing
- Description and goals of project:
 - Review facilities management plans or renovation plans
 - Discuss funds appropriated relative to what's necessary to ensure all facilities are in a state of good repair and provide effective services

Public Restrooms in Parks/Squares

- Lead Councilor: Tseng
- Timeline
 - Start Date:
 - End Date Goal:

- Description and goals:
 - Work with partners to develop plans to set up more public restrooms in public spaces

Ordinances

Lead Ordinance

- Lead Councilors: Bears, Callahan
- Timeline
 - Start Date: July 2024
 - End Date Goals: December 2024
- Description and goals of project:
 - Pass an ordinance regarding lead water lines pursuant to pending federal regulations and similar ordinances in other communities with water systems in poor condition like Medford

Home rule petition to increase excise taxes for large trucks

- Lead Councilor: Collins
- Timeline
 - Start Date: January 2025
 - End Date Goal: May 2025
- Description and goals:
 - In collaboration with constituent and nonprofit advocates, develop a home rule petition for the right to increase the amount of excise tax levied upon trucks over a certain size/weight, to make that tax commensurate with the greater amount of damage incurred to municipal roads by very large vehicles.

Oversight and Engagement

Public Utility Accountability

- Lead Councilor:
- Timeline:
 - Start Date:
 - End Date Goals:
- Description and goals of project:
 - Hold utility companies accountable to provide services and benefits to the community and mitigate impact of their assets and poor asset condition on the city

Tree Planting Volunteer Network

- Lead Councilor: Callahan
- **Timeline**
 - **Start Date:**
 - **End Date Goals:**
- Description and goals:
 - Work with the mayor and staff to allow residents to become trained volunteer tree planters
 - Look to other cities that have modeled similar programs as examples

Review Relevant City Ordinances and Regulations

- Subject: Review DPW - Streets (Highway, Fleet, Electrical, Engineering), DPW - Facilities (Facilities, Forestry, Parks, Cemetery, Waste), DPW - Water/Sewer, IT Department
- Relevant City Ordinances: Chapter 18 - Cemeteries, Chapter 62 - Parks and Recreation, Chapter 70 - Solid Waste, Chapter 74 - Streets/Sidewalks, Chapter 82 - Utilities, Chapter 86 - Vegetation
- Estimated length and timing of project:
 - Review annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Draft Timeline

2024												2025											
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4		
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
Street/Sidewalk Repair and Improvement Review												Street/Sidewalk Repair and Improvement Review											
Facilities Maintenance and Improvement Review												Facilities Maintenance and Improvement Review											
						Lead Ordinance 7/24 to 12/24																	
												Heavy Vehicle Excise HRP 01/25 to 05/25											

[illegible]

Resident Services and Public Engagement Committee

- Areas: Racial Justice, Disability, Elder, Veterans, Communications, Public Engagement, Elections
- Departments: Diversity, Equity, and Inclusion (DEI), Council on Aging, Veterans Services, Clerk, Medford Community Media, Communications
- Relevant City Ordinances: Chapter 2, Article III - Boards/Commissions, Chapter 2, Article IV - Officers/Employees

Major Projects

20-456: Multilingual Public Participation Resident Guide

- Lead Councilor:
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Committee on Resident Services and Public Engagement work with DEI Office, MVP Community Liaisons, Human Resources, Medford Community Media, Communications Office, etc. to create a multilingual user guide for participation in City public meetings and for general navigation around City Hall programming, offices and services

Ordinances

23-398: Gender Equity Commission

- Lead Councilor: Tseng
- Timeline
 - Start Date: January 2024
 - End Date Goal: June 2024
- Description and goals:
 - Create a commission to focus on gender equity issues in Medford

23-398: Youth Commission

- Lead Councilor: Tseng
- Timeline
 - Start Date: January 2024

- End Date Goal: June 2024
- Description and goals:
 - Create a commission for youth participation in local government
 - Help identify youth needs in city services

23-055: Welcoming City Ordinance

- Lead Councilor: Tseng
- Timeline
 - Start Date: April 2024
 - End Date Goal: September 2024
- Description and goals:
 - Codify Medford's existing non-cooperation policy with ICE
 - Expand to general city services and schools

22-501: Data Equity

- Lead Councilor: Tseng
- Timeline
 - Start Date: November 2024
 - End Date Goal: May 2025
- Description and goals:
 - Ensure data published by the city is grounded in equity principles
 - Disaggregate data currently collected under larger race/ethnicity categories
 - Help target city services to different communities more efficiently

Open Data

- Lead Councilor: Tseng
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Create a system for residents to engage with data collected by the City of Medford and collaborate with city partners on policy development

Immigrants' Commission

- Lead Councilor: Tseng
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Institutionalize outreach to non-citizen residents and participation in local governance/policy making (advisory role)

- Work to address the needs of Medford's immigrant communities and strengthen the ability of immigrants to fully and equitably participate in Medford's economic, civic, social, and cultural life
- Integrate this work under the umbrella of a reformed Human Rights Commission

Language Access Policy or Ordinance

- Lead Councilor: Tseng
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Increase/cement existing access to city services for residents who speak languages other than English or who have at least one disability
 - Focus on availability of interpretation, translation, and assistive technologies
 - Review quality of existing services

Human Rights Commission Reform

- Lead Councilor: Tseng
- Timeline
 - Start Date:
 - End Date Goal:
- Description and goals:
 - Involve former and current members of the HRC, as well as HRC target communities, in modernizing the HRC's enabling ordinance
 - Remove language/powers from the enabling ordinance that is outdated/restrictive

Oversight and Engagement

Review Relevant City Ordinances and Regulations

- Subject: Review DPW - Streets (Highway, Fleet, Electrical, Engineering), DPW - Facilities (Facilities, Forestry, Parks, Cemetery, Waste), DPW - Water/Sewer, IT Department
- Relevant City Ordinances: Chapter 2, Article III - Boards/Commissions, Chapter 2, Article IV - Officers/Employees
- Estimated length and timing of project:
 - Review annually
- Description of project:
 - Review named ordinances and regulations for any out-of-date provisions, to improve readability, and to ensure compliance with state and federal law.

Modernizing the City Council Communications Strategy

- Lead Councilor: Tseng
- Timeline
 - Start Date: By June 2024
 - Ongoing
- Description and goals:
 - Press Releases:
 - Create a subcommittee to work on monthly press release updates to send out to social media accounts and city email list
 - Rotating responsibilities (?)
 - Senior Center Newsletter
 - Bullet point summaries from press releases
 - Social Media:
 - Create social media accounts
 - Determine social media use rules
 - Short-form Videos:
 - Create update videos on meetings and important issues and post onto either social media/Medford Community Media
 - Website:
 - Hold a Standing Committee meeting (and invite the city's Communications Director to attend) to solicit feedback from the public, propose changes, and updates to the City Website
 - Create a list of what we want to see on the City Council website

Meetings with Underrepresented Groups

- Lead Councilor: Tseng, Callahan
- Timeline
 - Ongoing
- Description and goals:
 - Listening sessions with under-represented and under-served populations (city councilors listen)
 - Work with community partners to hold meetings outside of City Hall if possible
 - Celebrations for underrepresented faith groups

Increase Public Input via Open Surveys and Forms

- Lead Councilor: Tseng
- Timeline
 - Ongoing
- Description and goals:
 - Increase accessibility of providing input to the City Council by developing surveys and input forms

Twice-Annual Training with Diversity, Equity and Inclusion Office

- Lead Councilor: Lazzaro
- **Timeline**
 - **Twice annually**
- Description and goals of project:
 - Implement a framework of diversity, equity, and inclusion in City Council business, starting with a standard bi-yearly training/refresher with Frances Nwajei or her designee - keep this standard going in perpetuity to ensure DEI is woven into all conversations and calculations of the City Council

Draft Timeline

2024												2025												
2024Q1			2024Q2			2024Q3			2024Q4			2025Q1			2025Q2			2025Q3			2025Q4			
01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	
				Multilingual Public Participation Resident Guide 05/24 to 05/25																				
Gender Equity Commission 01/24 to 06/24																								
Youth Commission 01/24 to 06/24																								
			Welcoming City Ordinance 04/24 to 09/24																					
										Data Equity 11/24 to 05/25														
												Open Data? Immigrant Commission? Language Access Ordinance? HRC Reform?												
Modernize Council Communications Strategy							Implement New Council Communications Strategy with Regular Communications																	
Meetings with Underrepresented Groups												Meetings with Underrepresented Groups												
Increase Public Input with Forms and Surveys												Increase Public Input with Forms and Surveys												
Review Relevant Ordinances and Regulations 01/24 to 12/24												Review Relevant Ordinances and Regulations 01/25 to 12/25												

20-300, 21-053 & 21-070
SUBCOMMITTEE ON ELDERLY & HOUSING AFFAIRS
MEETING REPORT
MONDAY MARCH 8, 2021 @ 5:30 P.M.

“Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Medford City Council Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Medford website, at www.medfordma.org. For this meeting, members of the public who wish to listen or watch the meeting may do so by accessing the meeting link contained herein. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Medford or Media Community Media website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.”

Join Zoom Meeting
<https://zoom.us/j/99538836408>

Meeting ID: 995 3883 6408
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+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)

Meeting ID: 995 3883 6408
Find your local number: <https://zoom.us/u/adYZIjeaUW>

To participate outside of Zoom, please e-mail AHurtubise@medford-ma.gov.

Attendees: Isaac “Zac” Bears; Councillor/Subcommittee Chair; John Falco, Councillor/Subcommittee Member; Michael Marks, Councillor/Subcommittee Member; City Clerk Adam Hurtubise; Patrick Gordon, Medford Community Media; Community

Development Director Alicia Hunt; CPA Chair Roberta Cameron; CPA Coordinator Danielle Evans.

Chairman Bears called the meeting of the Medford City Council Subcommittee on Elderly and Housing Affairs to order via Zoom on Monday, March 8, 2021 at 5:30 p.m. The purpose of the meeting was to discuss Council Papers 20-300, 21-053, 21-070 and other potential actions regarding housing stability.

Chairman Bears thanked the participants for attending. He said Chief of Staff Rodrigues had a conflict and was unable to attend. He began discussion of paper 20-300. He asked for an update from the Housing Working Group, the Know Your Rights campaign, and the website updates regarding housing.

Director Hunt said she did not have copies of the ordinances in front of her but said she could provide an update from her notes. The Housing Working Group meeting had 12 people in three subgroups. In one, the group reviewed the webpage and there are updates underway on the City webpage. The group is working on updates for landlords, tenants and buyers.

Director Hunt said that she has not gotten feedback that anything is missing but that there is an overwhelming amount of information on the site. There is also discussion of a mailer to the community. The community expressed interest in three mailings, but the cost per mailing is high. The community group is also going to do some mailings. Director Hunt said that there would be a further update on Wednesday. The group is trying to meet more regularly than once a month would allow. The third group was the equity group.

Ms. Evans said that her group thought a mailer was a good start but that there needs to be more outreach to people who are left behind. There was discussion on different ways that outreach could happen, with an emphasis on involving people with lived experience. She said that people don't always feel welcome in the city and that perhaps there could be some sort of welcoming committee.

Ms. Evans said there was additional discussion of alerting landlords of the benefits of accepting Section 8 vouchers. Director Hunt said that one of the people said that what is on the MHA website isn't very good, but the city has no authority over that. A member of the MHA board was at the meeting and connected with the resident to discuss placing this information on the MHA website.

Director Hunt said the first meeting had 30 people and the next meeting had 12. She said that the group expressed interest in meeting more than once per month.

Councillor Falco asked if this group is going to set standing meetings. Director Hunt said standing meetings haven't been set yet because there are so many other meetings going on at the same time.

Chairman Bears then opened discussion on the emergency rental assistance program. He reviewed items from the previous subcommittee meeting. He invited Ms. Evans to present. Ms. Evans said that she is behind schedule because her mother recently passed away.

Ms. Cameron said that ABCD has been providing updates on who has not been able to access services. She said that the biggest barrier, despite great effort, is reaching people who are eligible for services. She said that others have reached out but are not eligible. Chairman Bears asked Ms. Cameron to continue to think about ways to allow landlords to participate.

Chairman Bears turned discussion to stabilization services or a diversion program, as requested by Councillor Marks. Councillor Marks said that stabilization involves tracking or following clients after they make contact to ensure that they are getting services. He asked if ABCD provides stabilization or tracks families.

Ms. Cameron said that ABCD agrees to follow up, and that she would ask ABCD for outcomes on follow-up with tenants. Director Hunt said that clients initially receive a full assessment of their needs when they contact ABCD. When residents call City Hall, OCD follows up with them as well. OCD also asks permission to follow up with callers.

An OCD staff member speaks Italian and Spanish, and there is also a language interpretation line at City Hall.

Councillor Marks said that the intent is that this not be a one-time process, but an annual program run by the City. Measuring success requires tracking the outcomes. Offering stabilization services allows the City to follow a family through the process. He said he wants to move this program forward in conjunction with some sort of stabilization service and tracking mechanism.

Director Hunt said that it is the role of a social worker to do that; that there is only so much for OCD employees to do. There is a social worker in the Health Office who is assisting OCD as a social worker. Director Hunt encouraged the Council to include the Health Department in future discussions.

Councillor Marks said that communities like Cambridge, Somerville and Malden self-refer from resources available at their fingertips. He said that Medford doesn't have this ability and does not have local organizations like those cities do.

Ms. Cameron said that the CPC does not typically initiate programs to be funded. This case is of an emergency nature, and the CPC reached out to a variety of organizations and invited them to apply for funding. She said she could not expect this to be a recurring program without developed relationships with these organizations. She said it would be helpful to have the City driving this type of initiative.

Director Hunt said that the Health Department has been spearheading these initiatives. That Department has been hosting a Medford Connects program. Area non-profits attend those meetings.

Chairman Bears said that it is important to include this housing discussion and the emergency program into the work that the Health Department is doing. Director Hunt suggested inviting Penny Funaiole from the Health Department as well as Alysia LaGambina from the Health Department.

Chairman Bears moved to invite Penny and Alysia to a future meeting to discuss how to make permanent the emergency housing work the Department has been doing (Councillor Falco second)—approved on a roll call vote of three in favor and zero opposed.

Chairman Bears next discussed the Housing Stability Notification Ordinance. Councillor Falco said that the purpose of the ordinance is to promote housing stability and keep residents notified of their rights. He said he researched ordinances in other cities. He said that Cambridge had a tenant rights and resources FAQ that was very informative. He shared his research.

Chairman Bears said that he thought that this was a great initiative.

Councillor Falco said that the ordinances in Boston, Cambridge and Somerville are very similar. The definitions are similar. He said that Boston's ordinance passed in 2020 and Somerville's passed in 2019.

Chairman Bears said that the most important part to him was having tenants know their rights at the start of their leases, not just at the end. He said that the Cambridge ordinance seemed comprehensive. Councillor Marks said he needed some time to take a closer look.

Councillor Falco moved that the City Solicitor and OCD Director review the documents, including leases and tenancies at will, from Councillor Falco and draft language specific for Medford (Councillor Marks second)—passed on a roll call vote of three in favor and zero opposed.

Chairman Bears turned to paper **21-070**, and said that there needs to be discussion with the right people at City Hall to ensure that inspectors are following up on complaints from residents. He suggested a meeting with representatives from the Building Department, the Health Department, and the Chief of Staff. Councillor Falco said that Building Inspectors, Code Enforcement Officers, and Sanitarians should be invited.

Chairman Bears said he would reach out to the department heads.

Chairman Bears moved to keep all three papers in committee so the committee can follow up on the Housing Working Group, eligibility for the emergency rental assistance program, and for the motions just passed (Councillor Marks second)—passed on a roll call vote of three in favor and zero opposed.

Councillor Falco moved to adjourn at 6:29 p.m. (Councillor Marks second)—passed on a roll call vote of three in favor and zero opposed.

Chairman Bears adjourned the meeting at 6:29 p.m.

21-543
COMMITTEE OF THE WHOLE
MEETING REPORT
SATURDAY, OCTOBER 30, 2021 @ 9:00 A.M.

This meeting took place on site on the corner of North Street and Auburn Street.

Attendees: Council President Richard Caraviello; Councillor Isaac “Zac” Bears; Councillor John Falco; Councillor Michael Marks; Councillor Nicole Morell; Councillor George Scarpelli; City Clerk Adam Hurtubise; DPW Commissioner Brian Kerins; Transportation Director Todd Blake; other attendees as noted in the body of this report.

President Caraviello called the meeting to order on Saturday, October 30, 2021 at 9:00 a.m. The purpose of the meeting was to discuss traffic concerns in the Cotting Street and North Street area.

President Caraviello thanked participants for attending. President Caraviello said he has received reports that trucks make deliveries at Whole Foods Market down the street.

Theresa Adducci said that trucks go through the one-way sign and down Cotting Street.

Angela Murphy said vehicles go through to Winthrop Street.

Ms. Adducci said that trucks go through to West Street. She said that she has been here for 64 years and it’s gotten worse lately. She said that 200 Boston Avenue is going to expand, which means more cars.

Sophie Ricks said that cars do not stop at stop signs even though we are here right now.

Ms. Murphy said she goes through this intersection every day and she stops.

Rebecca Davidson said she grew up on this street and walked to school. She said we need a safe way to cross the intersection. She said there is no construction of a sidewalk. She asked to move the crosswalk for safety. She said there is no painted crosswalk. She said it is difficult for drivers to see each other at the intersection.

Ms. Adducci said that the problem is that there are too many cars. She said that cars come down Cotting Street the wrong way. She said that there is no direction for people to cross Cotting Street right here, and that nobody painted the crosswalk.

Ms. Ricks said she does not want to walk by Whole Foods because people are whipping into the parking lot. She said the paved side on the Whole Foods side is broken and that visibility is difficult.

Ms. Adducci said that snow plows and snow banks are a problem in the winter and that snow blocks access for people with disabilities.

Director Blake said that everyone has touched on important issues. He said that a car went the wrong way during this meeting. He said that there are certain rules we can follow. He said that we are trying to address issues without disrupting lives. He said we are looking for net zero on parking and that sometimes, activities have an impact on others.

Director Blake said that there can be improvements. He said that if the City places barriers, it will need access to driveways. He said that legacy situations can be maintained but that new construction would require ramps. He suggested blocking an intersection, making it a one-way intersection. He said that the City could consider bumping out an intersection and using barriers. He said that the City could place left-only and right-only signs on two streets.

Ms. Ricks asked who enforces this.

Director Blake said that the police enforce traffic laws but that the police can't be everywhere. He said that at the end of the day, people need to obey the rules. He said that we try to change behavior every day.

President Caraviello said that there has been an uptick from Whole Foods deliveries. He said that many drivers don't know the neighborhood. He said that we have been here twenty minutes and only three or four drivers have stopped at the sign.

A resident requested flashing signs because there are cars going through stop signs. President Caraviello said that the same car went by three times without stopping while we were here.

Councillor Morell asked about whether funding is available for improvements. Director Blake said that the City could always use more money. He said we can probably use what we have now on quick fixes, which may be in place a little longer. He said the City could place yield signs and left-only signs. He said that the weather is a challenge for pavement markings right now.

Councillor Scarpelli suggested raised crosswalks and speed tables. He said nobody is stopping at stop signs even while we are here.

Director Blake said that there are many issues like this in the City. He said that there is a backup of issues in the City Engineer's office. He said he thinks that the intersection is most important. He said that we are doing our best.

Councillor Marks thanked Councillor Falco for requesting this meeting.

Councillor Marks offered a motion requesting that the Traffic Engineer put together a list of short-, medium-, and long-term fixes to the problems raised today, and then we can move forward with a list of improvements. Councillor Falco offered an amendment requesting repair to the left side of Auburn Street and requesting addition of a sidewalk by Whole Foods. Councillor Scarpelli offered an amendment requesting a traffic enforcement plan as soon as possible (Councillor Bears second)—approved as amended.

Councillor Falco said that the City recently received federal money. He asked about the timing of short-term fixes.

Commissioner Kerins said that a lot of this is weather-driven. He said that stop signs and barriers could be placed quickly. He said that painting is difficult and dependent on rain, air temperature and ground temperature. He said that if we have to re-adjust sidewalks, that is construction. He said that there is a construction moratorium on November 15. He said it is a mixed bag on how quickly the work can be done. He said that markings and signs go hand in hand. He gave examples of other improvements in the City.

Ms. Ricks said that the Auburn Street Bridge needs fixing. President Caraviello said that it was fixed but that it needs fixing again.

Director Blake said a truck exclusion needs local and state approval. Commissioner Kerins said that we have to think about fire apparatus. He said that their turning radius needs to be factored.

President Caraviello said that the City just hired a new Parking Director. He said that we can bring those concerns.

Ms. Adducci said that there are fire trucks at Walkling Court every day. She said that the worst time is rush hour.

Director Blake said that there are 730 streets and 1,600 intersections. He said that there is spot enforcement. He said he would place items on the next Traffic Commission agenda.

Councillor Scarpelli moved to adjourn at 9:50 a.m. (Councillor Bears second)—approved.

President Caraviello adjourned the meeting at 9:50 a.m.